Instructions for Partner Registration
Partner Registration: Requirements

<table>
<thead>
<tr>
<th>Category</th>
<th>Specific Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Partner candidate</td>
<td>✓ Must be an independent legal entity</td>
</tr>
<tr>
<td></td>
<td>✓ Individual business not allowed</td>
</tr>
<tr>
<td>Required materials (Scanned copies of qualification documents must be uploaded)</td>
<td>✓ Latest business license</td>
</tr>
<tr>
<td></td>
<td>✓ <strong>Online signed</strong> <em>Business Partnership Commitment to Huawei, ICPA, Code of conduct, Terms and conditions</em></td>
</tr>
</tbody>
</table>
Partner Registration: Steps

1. Go to http://partner.huawei.com/

2. Register as a partner
   - Create an account ➔ Apply to register ➔ Become a registered partner

3. FAQ
Registration

1. Go to [http://partner.huawei.com/](http://partner.huawei.com/)
Register as a partner

How to Become a Partner

1. Apply for an account
   If you've already had a Huawei account, please skip this step.

2. Register your company
   If you've already registered your company, please update your personal information and associate your account with your company.
   Otherwise, please update your company information and submit an application to register your company.

3. Manage Privilege
   If your company is a Certified Partner, select a proper role to get privileges of relevant resources. Apply for Privilege.
Create a Huawei Account

If you do not have a Huawei account, click "Huawei account" to create one.

Apply for an account

If you've already had a Huawei account please skip this step.
Create a Huawei Account

Fill in information to create Huawei account, Click "SUBMIT"

*Click the link in the account activation email you receive to activate your account

Sign In

* User ID/Email
your Email or User ID here

* Password
your password here

Forgot password | Change password | No account? Create one

SIGN IN

Create my Huawei account

* Email

* Password

* Confirm Password

* First Name

* Last Name

* Verification Code

I understand and agree to the use and transfer of my personal information by Huawei according to Huawei’s Privacy Policy and Terms of Use

SUBMIT

Once you get account id, you can

- Registering as a Channel Partner
- Registering as a Solution Partner
- Registering as a Service Partner
- How to associate with your company

Need more help? Click Here
If you have a Huawei account and your company has been registered as a Huawei partner, please click "associate your account with your company".

Register your company

If you've already registered your company, please update your personal information and associate your account with your company.

Otherwise, please update your company information and submit an application to register your company.

Sign In

* User ID/Email

your Email or User ID here

* Password

your password here

Forgot password | Change password

No account? Create one

SIGN IN

Need more help? Click Here
Register as a Partner

If you have a Huawei account but your company has not been registered as a Huawei partner, Please click "submit an application to register your company". Fill in information and sign in.

Register your company

If you've already registered your company, please update your personal information and associate your account with your company.

Otherwise, please update your company information and submit an application to register your company.

Sign In

* User ID/Email

your Email or User ID here

* Password

your password here

Forgot password | Change password

SIGN IN

No account? Create one

Need more help? Click Here
Confirm Authorization

Confirm authorization ➔ Fill in information ➔ Click "Check"

Please confirm whether you are the legal representative of your company or have obtained the authorization of your representative of the judicial authority: Your company has authorized you to sign and agree to Huawei’s "Company Code of Conduct" and "Integrity Letter of Integrity" on behalf of your company. Adhere to Huawei’s partner policy, maintain the ecological order of partners, and protect the long-term interests of Huawei and partners, so that the two sides can cooperate in a long-term and stable manner. The legal consequences of your actions will be borne by your company.

I guarantee that I am the authorized contractor of the company.

Check if your company is a Huawei partner

* Company Name
  JR

* Country/Region
  Japan

Check
If a prompt says your company has not submitted a partner registration application, click "Register".

Please confirm whether you are the legal representative of your company or have obtained the authorization of your representative of the judicial authority. Your company has authorized you to sign and agree to Huawei’s "Company Code of Conduct" and "Integrity Letter of Integrity" on behalf of your company. Adhere to Huawei’s partner policy, maintain the ecological order of partners, and protect the long-term interests of Huawei and partners, so that the two sides can cooperate in a long-term and stable manner. The legal consequences of your actions will be borne by your company.

* I guarantee that I am the authorized contractor of the company.

Check if your company is a Huawei partner

* Company Name
  JR

* Country/Region
  Japan

Your company has not submitted a partner registration and can continue to apply for a partner registration!
If a prompt says similar companies have registered, please “associate” to this company or click "Register" to create a new one.
# Complete Company Information

If a window like this pops up, select your company info and click "Ok".

## Duns Company Information List, Please Select

<table>
<thead>
<tr>
<th>D-U-N-S* Number</th>
<th>Country/Region</th>
<th>Company Name</th>
<th>Address Line</th>
</tr>
</thead>
<tbody>
<tr>
<td>692846843</td>
<td>Japan</td>
<td>JR EAST RETAIL NET CO., LTD.</td>
<td>SHINJUKU-KU 2-3-1, NISHISHINJUKU</td>
</tr>
<tr>
<td>708124961</td>
<td>Japan</td>
<td>JR TOKAI TAKASHIMAYANAGOA 1-1-4, MEIEKI, NAKAMURA-KU</td>
<td></td>
</tr>
<tr>
<td>704894898</td>
<td>Japan</td>
<td>JR TOKAI TOURS, INC</td>
<td>CHUO-KU 1-5-8, KYOBASHI</td>
</tr>
<tr>
<td>691531057</td>
<td>Japan</td>
<td>JR EAST INFORMATION SYSTEMS COMPANY</td>
<td>SHINJUKU-KU 3-8-2, OKUBO</td>
</tr>
<tr>
<td>691643977</td>
<td>Japan</td>
<td>JR EAST FACILITY MANAGEMENT CO., LTD.</td>
<td>SHIBUYA-KU 2-2-2, YOYOGI</td>
</tr>
</tbody>
</table>

*Fixed Line Telephone
**Complete Company Information**

**Complete information ➡ Upload files**

- Upload the scanned copy of your business license.
- If your company was founded less than one year ago, upload proof of your investor structure with your company seal on it, for example articles of association and proof of registered capital issued by the Administration Bureau for Industry and Commerce or an accounting firm.

Enter your company information as it appears in your Dun & Bradstreet profile so that we can verify your company's identity in the D&B database. Please use the English alphabet. Do not enter special characters.

- **Company Name**: JR EAST RETAIL NET CO., LTD.
- **D-U-N-S Number**: 692469493
- **Address Line**: SHINJUKU KU 2-3-1, NISHISHINJUKU
- **City / State / Country**: Japan
- **Chief Executive**: Nelson
- **Fixed-line Telephone**: 000 Optional 3333 Optional
- **Country Code**: State Number Phone Number Extension
- **Business Email Address**: 12345@com

**Company Website**

- **Tax code (please refer to tax registration certificate)**: 1111

**Parent Company Name**

- **I agree to display my company information on Huawei website and receive marketing push through Huawei email.**

**Documents**

- **Document Upload**: [Download Document Upload]

<table>
<thead>
<tr>
<th>Operation</th>
<th>File Name</th>
<th>File Type</th>
<th>Sub Type</th>
<th>Upload Datetime</th>
<th>Creator</th>
</tr>
</thead>
<tbody>
<tr>
<td>No items to display</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Previous**  **Next**
Fill in Contact Information

The information you are inputting includes the third party's personal data in order to enable Huawei providing you with the related service. The personal data will be stored in Huawei and its affiliates' servers and will possibly be transferred, accessed, restored and processed outside the territory where it has been collected or the third party located. Please ensure that you have obtained the necessary consents from the third party with advance notification. For additional information on how Huawei will process the personal data please refer to the privacy notice

Tips: After the partner registered successfully, main contact will become the ePartner administrator

Main Contact
User ID: pmecri test...

* First Name: 
* Last Name: zhengchao
* Job Title: 
* Office Phone: 11 33 44 55
* Country Code: State Number: Phone Number: Extension
* Work Email: 345@test2.com

If you are the same person as the primary contact, please click copy

Huawei Business Contact

* First Name: 
* Last Name: 
* Job Title: 
* Office Phone: 
Required: Optional:
Country Code: State Number: Phone Number: Extension
* Work Email:

I understand and agree to use and transfer my personal information in accordance with Huawei's Privacy Policy and Terms of Use.

Previous Next
Sign Agreements

Business Partnership Commitment to Huawei

In order to protect the legitimate rights and interests of our company in the course of business interactions with Huawei Investment & Holdings Co., Ltd. and its subsidiaries and affiliates worldwide (hereinafter referred to as "Huawei"), building a fair, just, clean and open partnership with Huawei based on mutual trust, integrity, collaboration, and anti-business fraud, we hereby make the following commitments:

OUR COMPANY SHALL:

Refrain from directly or indirectly bribing employees of Huawei or Huawei’s customer or any government official (hereinafter collectively referred to as the ‘relevant Party’) by any means, including but not limited to:

- Presenting cash, negotiable securities, payment vouchers, communications equipment, vehicles, cultural amenities not of a low value, and high-value gifts to the Relevant Party.
- Organizing improper recreational activities for the Relevant Party, e.g. arranging tours or high-end entertainment) or other hospitality activities prohibited by the applicable laws, the rules and regulations of the customer and government, and/or relevant contracts.
- Conduct any forms of bribe to the Relevant Party via agents or intermediaries.
- Directly or indirectly providing full-time or part-time jobs to the Relevant Party and/or their relatives in order to obtain improper interest, including agent and consulting jobs.
- Engaging in borrowing or loan transactions with Huawei employees and/or their relatives. Should any Huawei employees or their relatives request loans from our company during daily business interactions, our company shall report such situation to Huawei corresponding departments in real name.

> Terms and Conditions

> INDIRECT CHANNEL PARTNER AGREEMENT

> Code of Conduct for Partners of Huawei

I have read and agreed the above agreement.
Confirm Information and Submit

<table>
<thead>
<tr>
<th>Company Basic Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Company Name</strong></td>
</tr>
<tr>
<td>JR EAST RETAIL NET CO., LTD.</td>
</tr>
</tbody>
</table>

**Company Information**

- **D-U-N’S Number**: 692846843
- **Address Line**: SHINJUKU-KU 2-3-1, NISHISHINJUKU
- **City / State / Country**: Hukulirosino Murajapan
- **Chief Executive**: Nelson
- **Chief Executive**: 000333
- **Business Email Address**: 1234@y.com
- **Postal Code**: 000000

- **Company Website**:
- **Tax code (please refer to tax registration certificate)**: 2222
- **Parent Company Name**

- I agree to display my company information on Huawei website and receive marketing push through Huawei email.

[Submit]
Submission Successful

Click "Ok" to complete the application.

Click "Apply" if you want to become a solution partner.
Become a Solution Partner

Sign agreements

In order to better jointly develop the business market of China’s enterprises, maintain the order of channels, and protect the common interests of Huawei and partners, so that the two sides can cooperate in the long-term and stable, please read the “Company Code of Conduct” and “Partners’ Integrity and Commitment Letter”. If you agree, please check ‘I have read and agreed to the above agreement and abide by the Partner Code of Conduct Partner Integrity and Commitment Letter” after reading.

- Huawei Solution Partner Program Framework Agreement

User instruction: Huawei Technologies Co., Ltd. (hereinafter referred to as “Huawei”) hereby reminds you (hereinafter referred to as the “Solution Partner”) that, to register as a Solution Partner with Huawei, Solution Partner must accept the terms and conditions of this Huawei Enterprise Business Solution Partner Framework Agreement (hereinafter referred to as the “Agreement”) and all its attachments. The Solution Partner shall ensure that the person who click-accepts this Agreement on behalf of the Solution Partner has been fully authorized. This Agreement is effective as of the date when it is click-accepted by the Solution Partner (hereinafter referred to as the “Effective Date”) and is binding upon both Huawei and the Solution Partner. Both parties shall comply with this Agreement. In addition, both Parties waive any defense against the validity and enforceability of this Agreement arising from the submission and acceptance of this Agreement in electronic form by the Solution Partner.

The Solution Partner agrees that if its representative accepts this Agreement electrically (details will be clarified in the Letter of Authorization), he/she shall ensure that he/she has been duly authorized to bind the Solution Partner to the terms and conditions of this Agreement. Should the said individual have not been authorized or the Solution Partner does not want to be bound by the terms and conditions of this Agreement, please do not click-accept this Agreement. The Solution Partner agrees that the email address provided in the Letter of Authorization corresponds to the Individual who is authorized to sign this Agreement on behalf of the Solution Partner.

The Solution Partner and Huawei are referred to as the “Party” separately and as “Parties” collectively.

- I have read and agreed the above agreement

Next
Become a Solution Partner

Fill in capability information → Upload required files → Click "Submit"
Become a Solution Partner
Submission successful
3. FAQ

Q1: I cannot access the registration page or upload qualification documents.
A: **Possible cause:** browser incompatibility. The system runs better on Internet Explorer 11. Try again on Internet Explorer 11.

Q2: How can a subsidiary become a registered partner?
A: Besides regular requirements, a subsidiary needs to provide the business license of the parent company, and fill in the registered capital of the parent company instead of that of the subsidiary.

Q3: I am already a registered partner. How do I receive my partner certificate?
A: Registered partners do not receive partner certificates. Only higher-level partners will receive a partner certificate.

Q4: I am already a registered partner, but I cannot find my company information on Huawei website.
A: Only partners whose level is higher than registered partners can view their information on Huawei website.
THANK YOU